

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on February 14, 2024 at 6:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Delano	J. Santagata	A. Zorzi
J. Formisano	A. Sasdelli	R. Smith
J. Johnston	M. Bertonazzi	R. Casella
D. Romeo	C. Santore	S. Testa

FIRST ORDER OF BUSINESS: The first order of business for tonight’s meeting is the BBMUA’s reorganization for the year 2024.

I would like to open the floor for Nominations for Chairman (_____).
I would like to close the floor.

I would like to entertain a motion to appoint _____ as Chairman of the BBMUA.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

CHAIRMAN:

I would like to open the floor for Nominations for Vice-Chairman (_____).
I would like to close the floor.

I would like to entertain a motion to appoint _____ as Vice-Chairman of the BBMUA.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to open the floor for Nominations for Secretary/Treasurer (Cheryl Santore)

I would like to close the floor.

I would like to entertain a motion to appoint Cheryl Santore as Secretary/Treasurer of the BBMUA.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to entertain a motion to approve the Daily Journal and The Atlantic City Press as the official newspapers of the BBMUA.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#1 Adopt Resolution R-7-2024, designating official newspapers of the Borough of Buena Municipal Utilities Authority.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to entertain a motion for an Auditor. (Romano, Hearing, Testa & Knorr)

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#2 Adopt Resolution R-8-2024, awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for Auditing Services.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to entertain a motion for an Engineer. (Remington & Vernick Engineers)

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#3 Adopt Resolution R-9-2024, awarding contract for professional services pursuant to the fair and open process to Remington & Vernick Engineers for Engineering Services.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to entertain a motion for a Solicitor. (Testa, Heck, Testa & White)

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#4 Adopt Resolution R-10-2024, awarding contract for professional services pursuant to the fair and open process to Testa, Heck, Testa & White for Legal Services.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

I would like to entertain a motion for a Bond Counsel. (JP Capizzi Law Office)

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#5 Adopt Resolution R-11-2024, awarding contract for professional services pursuant to the fair and open process to JP Capizzi Law Office for Bond Counsel Services.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

Committees for the year 2024 will be as follows:

Policies, Procedures & Personnel:

Finance:

Plant Operations & Construction:

In addition, the Chairman will serve as an alternate to any committee as needed.

PUBLIC PORTION:

ENGINEER'S REPORT: #6 Copy of proposed contract for execution. The contract is in accordance with the response to the Request for Qualifications and is for the period February 1, 2024 through January 31, 2025.

SOLICITOR'S REPORT: #7 Copy of Contract for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2024 through January 31, 2025.

AUDITOR'S REPORT: #8 Copy of contract for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2024 through January 31, 2025.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

SECRETARY'S REPORT: #9 Copy of the proposed contract for execution from JP Capizzi Law Office. The contract is in accordance with the response to the Request for Qualifications and needs to be executed. The contract is for the period February 1, 2024 through January 31, 2025.

#10 The BBMUA would like to join the North Jersey Wastewater Cooperative Pricing System. The NJWCP is a cooperative procurement program approved by the New Jersey Department of Community Affairs. There is no charge to join the Cooperative. Several of our vendors are in the Cooperative. If the board is ok with this, we need to adopt a resolution and sign the agreement and then when the NJWCP board meets again on March 14, 2024 they will either accept us as a member or deny us. Once that takes place and if we are approved, we would be able to begin utilizing the cooperative.

#11 Adopt Resolution R-12-2024 approving the BBMUA to become a member of the North Jersey Wastewater Cooperative Pricing System.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

#12 Copy of the agreement for the North Jersey Wastewater Cooperative Pricing System that needs to be executed and forwarded to the coop.

#13 Email correspondence with Rio Supply, Inc. regarding the annual Neptune 360 software subscription in the amount of \$4,866.93 and the annual premium support in the amount of \$3,000.00. The total annual software and support for 2024 is \$7,866.93. This is the software that we use to read our water meters. Therefore, I need approval from the board to renew the annual premium support and the software subscription in the amount of \$7,866.93 with Rio Supply, Inc.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

MINUTES OF THE MEETING: Minutes for the January 24, 2024 regular meeting and closed executive session meeting will be presented for approval at the next regular meeting scheduled for February 28, 2024.

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through number 13.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata

The next regular meeting will be held on February 28, 2024 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Delano, J. Formisano, J. Johnston, D. Romeo, J. Santagata